



STATE of CONNECTICUT
Office of Governmental Accountability
State Contracting Standards Board

MONTHLY REPORT
October 2024

For the information of the State Contracting Standards Board (SCSB) members, the Staff of the Office of Governmental Accountability (OGA)-SCSB would like to reiterate our commitment to keeping you informed. We are dedicated to sharing the following updates for October 2024:

Administration:

1. On October 11, 2024, the SCSB Regular Board meeting took place. Video and meeting materials are available on the Connecticut State Contracting Standards Board website.
2. C.G.S. § 4e, Chapter 62 CT SCSB Deliverables: Deliverables 1 through 6 have been completed and are ongoing; efforts are in the process toward completing the remaining 17 items.
3. On October 24, 2024, SCSB Staff attended a security training at 79 Elm Street in Hartford. The Training, which was conducted at the request of the tenant agencies residing at 165 Capitol Avenue, Hartford, was coordinated by the Department of Administrative Services (DAS), and the Department of Emergency Services and Public Protection (DESPP). The Connecticut State Police (CSP) provided a security training program specific to state agency personnel assigned to the State Office Building entitled “Civilian Response to Active Shooter Events.”
4. Executive Director Daniels continues to update the website with additional information as it becomes available.

Audits:

1. The SCSB continues to work on the triennial report and the remaining audits for Year 1 are continuing to be worked on.
2. SCSB staff continues working on several audits; as an overview, the following is a snapshot of 11 pending audits as of October 1, 2024:

Year 1 Contracting Agency Selection					
<u>Agency</u>	<u># of contracts</u>	<u>Total (\$)</u>	<u># of samples audited</u>	<u># of findings</u>	<u>Audit Status</u>
Charter Oak	6	302,287	2	1	report completed; report posted to SCSB website
Chief Medical Examiner	4	113,690	2	1	report completed; report posted to SCSB website
Dept of Public Health	124	311,871,720	12	2	report completed; approved by board 8/9/2024 report posted to SCSB website
DESPP	91	2,951,192	9	12	report completed; approved by board 8/9/2024 report posted to SCSB website
OHE	114	1,876,204	6	6	report completed; approved by board 8/9/2024 report posted to SCSB website
Dept of Insurance	3	62,520	2	0	report completed 9/9/2024; reviewed by audit subgroup, ready for board approval 11/08/2024
Dept of Energy and Env. Prot.	91	37,234,877	5	4	Report has been reviewed; waiting on agency feedback on the 4 findings while auditing 11/01/2024
Dept of Social Services	71	425,180,153	7		The audit was started by the staff on 10/2/2024
State IT Contracts	2	30,000,000	2		This Group (buying code) is no longer used in CORE; DAS will send us whatever data they have available for these inherited contracts. Following up with DAS 9/30/2024
OPM	65	11,733,475	6		The data was received on 7/16/2024; the audit will be started on 10/1/2024
State Service Contracts (DAS)	518	8,519,755,864	20		Data was received on 5/15/2024, and the audit started on 5/17/2024 – reviewing audit data

Note: the # of contracts and \$ value represent the agency's total over two budget years.

Legal:

1. Extensive legal research on board and staff matters, as necessary.
 - a. Legal Research related to regulations and ethics.
 - b. Researched and drafted response to a company/third-party's inquiry to the Executive Director related to CPA solicitation for communications and marketing services.
 - c. Provided feedback to and advised Training Specialist on accreditation project.
2. Advise the Executive Director, Chief Procurement Officer (CPO), and Staff on legal questions related to state procurement, and other areas within the purview of the staff that require legal research and advisement, as necessary.
3. Research for and drafting of legal memos, and other legal documents, as necessary.
4. Compiled and drafted a procurement and procurement-related statutes and regulations repository, including extensive research. (*ongoing*)
5. The Uniform Administrative Procedures Act (UAPA) and SCSB statute comparison document will aid in developing future proposal(s) to improve compliance with the requirements of UAPA by the SCSB. (*ongoing*)
6. Other legal and legal-administrative tasks, as necessary.

Legislation:

1. During the month of October 2024, there was no legislative action to report.

Committee, Subcommittee and Work Group Reports:

1. **Audit/Data Analysis Work Group:**
This work group did not meet in October 2024.
2. **Budget Work Group:**
This work group did not meet in October 2024.
3. **Contracting Standards Advisory Council (CSAC):**
The meeting scheduled to take place on September 24, 2024, was canceled and has not yet been rescheduled.
4. **Privatization Contract Committee:**
Chair Palache and Committee Chair Luciano met on October 29, 2024, with Department of Administrative Services regarding Demolition & Crane Operations Inspector. A

meeting of the Privatization Contract Committee is scheduled to take place on November 1, 2024, to discuss this issue.

5. **C.G.S. § 4e-36 Contested Solicitation and Awards Subcommittee:**

This subcommittee did not meet in October 2024.

6. **Statutes, Regulations, Policies, and Procedures Work Group:**

This work group did not meet in October 2024.

7. **Training Work Group:**

The first meeting of this work group took place on Wednesday, October 30, 2024. The Training Plan was reviewed and discussed. The Accreditation application is on schedule to be completed and submitted before December 31, 2024.

8. **XL Center Work Group:**

This work group was discontinued at the Regular Board Meeting on October 11, 2024.

Training:

1. Accreditation

a. Proposed application submission date: December 30, 2024

- Accreditation Application Categories
 - Categories 1 – 7 have been completed.
 - Categories 8 – 9 are currently ongoing

If you have any questions regarding the information contained in this report, please direct your inquiries to me via email at: Greg.Daniels@ct.gov.

Respectfully submitted,

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