



STATE of CONNECTICUT
Office of Governmental Accountability
State Contracting Standards Board

MONTHLY REPORT
November 2024

For the information of the State Contracting Standards Board (SCSB) members, the Staff of the Office of Governmental Accountability (OGA)-SCSB would like to reiterate our commitment to keeping you informed. We are dedicated to sharing the following updates for November 2024:

Administration:

1. On November 8, 2024, the SCSB Regular Board meeting took place. Video and meeting materials are available on the Connecticut State Contracting Standards Board website.
2. C.G.S. § 4e, Chapter 62 CT SCSB Deliverables: Deliverables 1 through 6 have been completed and are ongoing; efforts are in the process toward completing the remaining 17 items.
3. As required by December 1st of each calendar year under C.G.S. § 4-170b, Executive Director Daniels filed the SCSB 2024 Report of Mandated Regulations with the Connecticut General Assembly's Regulation Review Committee on November 22, 2024.
4. Executive Director Daniels continues to update the website with additional information as it becomes available.

Audits:

1. On November 8, 2024, the Accounts Examiner engaged in a discussion regarding the audit with DEEP and received supplementary documentation to advance the auditing process near completion.
2. On November 13, 2024, the Accounts Examiner, Executive Director and members of the SCSB team met with Auditors of Public Accounts (APA) officials regarding possible options for audit assistance. APA officials determined that it would be a conflict of interest for their auditors to assist in the SCSB audit processes. The APA has expressed an interest in partnering with the SCSB to expand our training efforts in collaboration.
3. On November 22, 2024, the first draft of the Triennial Audit Report for FY 24 was submitted to Audit/Data Analysis Work Group Chair Bertoline for review and exchange of feedback.

4. As of November 30, 2024, the status of each audit is shown in the following chart:

| Year 1 Contracting Agency Selection | | | | | |
|--|------------------------------|--------------------------|------------------------------------|-----------------------------|--|
| <u>Agency</u> | <u># of contracts</u> | <u>Total (\$)</u> | <u># of samples audited</u> | <u># of findings</u> | <u>Audit Status</u> |
| Charter Oak | 6 | 302,287 | 2 | 1 | report completed; report posted to SCSB website |
| Chief Medical Examiner | 4 | 113,690 | 2 | 1 | report completed; report posted to SCSB website |
| Dept of Public Health | 124 | 311,871,720 | 12 | 2 | report completed; approved by board 8/9/2024 report posted to SCSB website |
| DESPP | 91 | 2,951,192 | 9 | 12 | report completed; approved by board 8/9/2024 report posted to SCSB website |
| OHE | 114 | 1,876,204 | 6 | 6 | report completed; approved by board 8/9/2024 report posted to SCSB website |
| Dept of Insurance | 3 | 62,520 | 2 | 0 | report completed 9/9/2024; reviewed by audit subgroup, ready for board approval 12/13/2024 |
| Dept of Energy and Env. Prot. | 91 | 37,234,877 | 5 | 3 | Report completed 11/15/2024; reviewed by Mr. Bertoline 11/20/2024 |
| Dept of Social Services | 71 | 425,180,153 | 7 | | The audit was started by the staff on 10/2/2024; 3 out of the 7 contracts have been completed; the audit is continuing for review |
| State IT Contracts | 2 | 30,000,000 | 2 | | This Group (buying code) is no longer used in CORE; received data 12/2/2024 the audit is continuing for review |
| OPM | 65 | 11,733,475 | 6 | | The data was received on 7/16/2024; the audit was started on 10/1/2024; 2 of the 6 contracts have been completed 3 out of the 6 contracts fall under a BU Award; continuing audit review |
| State Service Contracts (DAS) | 518 | 8,519,755,864 | 20 | | Data was received on 12/2/2024, and the audit is continuing for review |

Note: the # of contracts and \$ value represent the agency's total over two budget years.

Legal:

1. Extensive legal research on board and staff matters, as necessary.
 - a. Provided feedback to and advised the Training Specialist on the accreditation project.
 - b. Provided feedback to Staff Accounts Examiner on ongoing auditing efforts.
2. Advise the Executive Director, Chief Procurement Officer (CPO), and Staff on legal questions related to state procurement, and other areas within the purview of the staff that require legal research and advisement, as necessary.
3. Research for and drafting of legal memos, and other legal documents, as necessary.
4. Compiled and drafted a procurement and procurement-related statutes and regulations repository, including extensive research. (*ongoing*)
5. The Uniform Administrative Procedures Act (UAPA) and SCSB statute comparison document will aid in developing future proposal(s) to improve compliance with the requirements of UAPA by the SCSB. (*ongoing*)
6. Other legal and legal-administrative tasks, as necessary.

Legislation:

1. In response to a request made at the November 8, 2024, meeting, on November 15, 2024, Executive Director Daniels redistributed the SCSB's 13 Legislative Proposals from the 2024 session.

Committee, Subcommittee and Work Group Reports:

1. **Audit/Data Analysis Work Group:**
This work group did not meet in November 2024.
2. **Budget Sub-Work Group:**
This sub-work group did not meet in November 2024.
3. **Contracting Standards Advisory Council (CSAC):**
This Council did not meet in November 2024.
4. **Privatization Contract Committee:**

A meeting of the Privatization Contract Committee took place on November 1, 2024, to discuss the temporary privatization of the Demolition and Crane Inspector position. At the regular Board meeting on November 8, 2024, the recommendation to grant this request was unanimously approved by the Board.

5. **C.G.S. § 4e-36 Contested Solicitation and Awards Subcommittee:**

This subcommittee did not meet in November 2024.

6. **Statutes, Regulations, Policies, and Procedures Work Group:**

This work group did not meet in November 2024.

7. **Personnel Review Sub-Work Group:**

This sub-work group did not meet in November 2024.

8. **Training Work Group:**

This work group did not meet in November 2024.

Training:

1. **Accreditation**

a) The accreditation application was successfully submitted on December 2, 2024.

b) The Trainer Specialist and team members held constructive meetings with representatives from the APA and OPM offices. These organizations will collaborate with SCSB to effectively disseminate the training courses to their employees.

c) A comprehensive launch campaign is currently being developed to promote training initiatives across all state departments.

d) Level 1 classes have been established and are undergoing revisions to ensure compliance.

2. The next meeting of the Training Work Group will be scheduled to take place in February 2025; a date has not yet been confirmed.

3. The Trainer Specialist has been engaged in collaborative efforts with the Accounts Examiner to accomplish the following objectives:

a) To review and enhance the audit review process, ensuring the integration of a training component.

b) To review and revise audit letters to incorporate a training component.

If you have any questions regarding the information contained in this report, please direct your inquiries to me via email at: Greg.Daniels@ct.gov.

Respectfully submitted,

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