



## MONTHLY REPORT MAY 2025

*This information is being shared by Staff of the Office of Governmental Accountability (OGA)-SCSB for the information of the State Contracting Standards Board members:*

### A. Administration, Legislation, Legal and Miscellaneous:

1. On May 9, 2025, the SCSB Board meeting took place. Chair Palache was not available; therefore, Brenda Sisco chaired the meeting in her absence. Video and meeting materials are available on the Connecticut State Contracting Standards Board website.
2. Legislative activity related to the following bills occurred during April 2025:
  - a. S.B. No. 1499: An Act Implementing the Recommendations of the State Contracting Standards Board advanced after being voted out of the Appropriations Committee; it was tabled for the Senate Calendar.
  - b. HB 7092: An Act Implementing the Recommendations of the Auditors of Public Accounts advanced after being voted out of the Appropriations Committee; it was tabled for the House Calendar.
  - c. HB 7232: An Act Concerning Efforts to Streamline State Contracting was tabled for the House Calendar.
3. Regulations Development: Attorney Felman revised the initial draft of the Rules of Practice for the Statutes, Regulations, Policies and Procedures (“SRPP”) Work Group members to review ahead of the scheduled June 4, 2025, SRPP Work Group Meeting. The SRPP Work Group members and agency staff will continue with the review of the draft Rules of Practice.
4. Budget:
  - a. FY '25: On March 21, 2025, at the request of the GAE Committee, Executive Director Daniels submitted a status of the SCSB FY '25 budget and justification for the request for additional funding allocations for the current fiscal year. No additional budget information was received in April 2025.

- b. FY '26 – '27: On April 22, 2025, the Appropriations Committee put forth a budget that reflects SCSB's original FY '26 – FY '27 biennium budget request submitted to OPM in August 2024.

**B. Compliance Audits:**

1. The Accounts Examiner, Maritza Lopez, continues to work with Training Specialist Carmen Hufcut to develop the audit procedures for presentation to the audit committee.
2. On May 13, 2025, Executive Director Greg Daniels, Accounts Examiner Maritza Lopez, and Training Specialist Carmen Hufcut met with OPM to discuss audit documentation. During the meeting, the Chief Administrative Officer of OPM expressed interest in learning about the training courses SCSB offers. OPM has been in contact with Training Specialist Carmen Hufcut for future scheduling.
3. As of May 31, 2025, the status of each audit is shown in the following chart:

<b>Year 1 Contracting Agency Selection</b>					
<u>Agency</u>	<u># of contracts</u>	<u>Total (\$)</u>	<u># of samples audited</u>	<u># of findings</u>	<u>Audit Status</u>
<b>Dept of Energy and Env. Prot.</b>	91	37,234,877	5	3	Report completed 11/15/2024; reviewed by Mr. Bertoline on 11/20/2024; approved by board 01/10/2025; additional approvals required; <b>Approved on 2/14/2025.</b>
<b>Dept of Social Services (DSS)</b>	71	425,180,153	7	0	The Accounts Examiner started the audit on 10/2/2024. Six out of the 7 contracts have been completed, and as of 1/25/2025, there are 2 findings. Drafting Audit report 3/13/2025. <b>After a thorough review of the report, the findings have been removed because the agency submitted additional documentation.</b>
<b>State IT Contracts</b>	2	30,000,000	2		This Group (buying code) is no longer used in CORE; received data 12/2/2024; <b>Audit has been reviewed and is awaiting additional documentation.</b>
<b>OPM</b>	65	11,733,475	6	0	The data was received on 7/16/2024; the audit started on

					10/1/2024; 4 of the 6 contracts have been completed, 2 of the 6 contracts fall under a BU Award; 3 findings as of 1/25/2025, after a thorough review. There are no findings in this audit. <b>Audit completed 3/3/2025. The report was sent for review to the committee on 3/7/2025 and 3/17/2025. Waiting for review to be completed.</b>
<b>State Service Contracts (DAS)</b>	518	8,519,755,864	15	8	Data was received on 12/2/2024, and the audit is continuing for review. After meeting with Mr. Bertoline, we decided to narrow down the contracts to eight. <b>So far, 4 out of 8 audits have been reviewed.</b>

4. The agencies listed below will be audited as of May 31, 2025. The auditing samples have been determined.

<b>Year 2 Contracting Agency Selection</b>					
<b><u>Agency</u></b>	<b><u># of contracts</u></b>	<b><u>Total (\$)</u></b>	<b><u># of samples audited</u></b>	<b><u># of findings</u></b>	<b><u>Audit Status</u></b>
<b>Dept of Administrative Svcs (DAS)</b>	543	\$1,817,965,406.27	4		<b>Awaiting Documentation</b>
<b>Department of Development Serv (DDS)</b>	434	\$7,324,399,958.35	4		<b>Awaiting Documentation</b>
<b>Mental Health &amp; Addiction Serv (MHA)</b>	1206	\$2,886,446,958.11	4		<b>Awaiting additional documentation, have received the questionnaire. Documentation Received 4/4/2025.</b>
<b>State Dept of Education (SDE)</b>	398	\$167,852,974.70	4		

**C. Training:**

1. The next meeting of the Training Work Group has not been scheduled.

2. The IACET Accreditation Application review has been completed and accepted. Accreditation Site Visit/Interview has been scheduled for June 17, 2025, via a Zoom meeting has been scheduled.
3. Trainer Specialist Carmen Hufcut continues to collaborate with other state agencies.
  - a. To illustrate, the OPM Chief Administrative Officer requested that five staff members be registered to take all SCSB training courses.
4. Trainer Specialist Hufcut continues to work with Accounts Examiner Lopez regarding Audit procedures.
  - a. They continue progressing the audit process while focusing on the auditing flow chart.
5. The Internal Policies and Progress for Participants, which have been formulated to adhere to accreditation standards, will be addressed in the upcoming meetings of the Training Work Group. They will later be presented for approval by the Board.
  - a. Participants Registrations
  - b. Participant Support System
  - c. Participant ID verification
  - d. Roles and Responsibilities of Maintaining Learner Records
  - e. Privacy and Information Policy
  - f. Professional Development Practice
8. Trainer Specialist Hufcut continues to work with the SCSB staff attorney, who will articulate regulatory proposals scheduled for discussion at the next Training Work Group meeting. Subsequently, the proposals will be submitted for consideration by the SRPP Work Group.
9. Trainer Specialist Hufcut has created a training log-in for each of the Board members. The Board members are encouraged to complete the **Code of Ethics for Procurement Professionals** training course and provide their input.
10. The Training Work Group welcomes Roberto C. Fernandez as its newest member.

**D. Committee, Subcommittee and Work Group Reports:**

1. **Audit/Data Analysis Work Group:**  
This work group did not meet in May 2025.
2. **Budget Sub-Work Group:**  
This sub-work group did not meet in May 2025.
3. **Privatization Contract Committee:**  
With Salvatore Luciano as Chair, on February 6, 2025, the Privatization Contract Committee met to discuss a potential privatization matter from the Department of Public Health. DPH requested that its matter be held pending further discussion with the 1199 Union leaders. We anticipate that DPH will follow up with the Privatization Committee in approximately six weeks. There is no update in May 2025.
4. **C.G.S. § 4e-36 Contested Solicitation and Awards Subcommittee:**  
**Docket #CSA No. 25-002: Torcco Contest/Appeal of Department of Administrative Services Contract Solicitation No. 24PSX0171 - Plumbing, HVAC and Penal Ware Equipment, Fixtures and Parts.** The CSA Subcommittee received an appeal from Torcco (via its retained counsel). Torcco is a bidder/proposer who submitted a response to a DAS solicitation and was deemed nonresponsive. The CSA Subcommittee initially met on April 28, 2025, to discuss Torcco's appeal. The matter was within the purview of the CSA Subcommittee. The CSA Subcommittee held a follow-up meeting on May 5, 2025, with Torcco representatives, its legal counsel, and members of DAS procurement management. Thereafter, Attorney Felman drafted the Subcommittee's decision in favor of the DAS, which was issued to both parties by Executive Director Greg Daniels on May 7, 2025.T
5. **Statutes, Regulations, Policies, and Procedures Work Group:**  
The Statutes, Regulations, Policies and Procedures ("SRPP") Work Group met on April 22, 2025, and discussed/reviewed Attorney Felman's Rules of Practice initial draft. Attorney Felman revised the initial draft in accordance with members' feedback from the April 22, 2025, work group meeting. A revised draft will be shared in advance of the next scheduled SRPP Work Group meeting on June 4, 2025. This review will be ongoing and likely last several meetings due to the length of the draft.
6. **Personnel Review Sub-Work Group:**  
This sub-work group did not meet in May 2025.
7. **Training Work Group:**  
The Training Work Group meeting scheduled for May 9, 2025, was cancelled. The next meeting has not yet been scheduled.

If you have any questions regarding the information contained in this report, please direct your inquiries to: [Greg.Daniels@ct.gov](mailto:Greg.Daniels@ct.gov).

Respectfully submitted,

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State Contracting and Standards Board