



## MONTHLY REPORT JULY 2025

*The Office of Governmental Accountability (OGA)-State Contracting Standards Board (SCSB) Staff provides the information shared in this monthly report for the convenience of SCSB members and the public.*

### A. Administration, Legislation, Legal and Miscellaneous:

1. On July 11, 2025, the SCSB held a regular board meeting. Video and meeting materials are available on the Connecticut State Contracting Standards Board website.
2. Legislation: There are no legislative updates to report for July 2025.
3. Regulations Development: In preparation for a meeting scheduled for July 23, 2025, Attorney Felman revised the initial draft of the Rules of Practice and submitted the latest version of formatting changes requested by Chair Ahneman to the Statutes, Regulations, Policies and Procedures (“SRPP”) Work Group members. The SRPP Work Group attempted to meet, but rescheduled the meeting to August 20, 2025 due to a lack of a quorum.

During discussions at the Training Work Group meeting held on July 31, 2025, Attorney Felman was tasked with devising an initial draft of training procedures for the Training Work Group to review at the next training work meeting to be held on September 12, 2025.

4. External Audit: On July 23, 2025, all agencies within the Office of Governmental Accountability received notification from the Auditors of Public Accounts that they will be conducting an audit focused on fiscal years ending on June 30, 2024 and 2025. Executive Director Daniels will oversee our participation in this process to ensure that information is provided in accordance with their request.
5. Budget: The FY’26 fiscal year began on July 1, 2025. On July 10, 2025, Executive Director Daniels, Research Analyst Anderson, and Administrative Assistant Hall met with the Department of Administrative Services’ (DAS) Budget representatives to discuss management of the anticipated FY’26 budget allocation.

### B. Compliance Audits:

1. The Accounts Examiner Maritza Lopez, in collaboration with Training Specialist Carmen Hufcut, has been developing an audit course.

2. On July 16, 2025, the Audit and Data Analysis Work Group met to review the status and updates on the audits currently in progress. During the meeting, the pending OPM report was examined, and some suggestions were made and considered. Accounts Examiner Lopez made adjustments to the report that provide more detail on the audited items. The report will be reviewed again by the Audit and Data Analysis Work Group members before final approval.
3. The status of each audit through July 31, 2025, is listed in the following chart:

<b>Year 1 Contracting Agency Selection</b>					
<b><u>Agency</u></b>	<b><u># of contracts</u></b>	<b><u>Total (\$)</u></b>	<b><u># of samples audited</u></b>	<b><u># of findings</u></b>	<b><u>Audit Status</u></b>
<b>Dept of Energy and Env. Prot.</b>	91	37,234,877	5	3	Report completed 11/15/2024; reviewed by Mr. Bertoline on 11/20/2024; approved by board 01/10/2025; additional approvals required; <b>Approved on 2/14/2025.</b>
<b>Dept of Social Services (DSS)</b>	71	425,180,153	7	0	The Accounts Examiner initiated the audit on 10/2/2024. Six out of the 7 contracts have been completed, and as of 1/25/2025, there are 2 findings. Drafting Audit report 3/13/2025. After a thorough review of the report, the findings have been removed because the agency submitted additional documentation. <b>The report is ready to be sent out to the work group for review by the end of the week.</b>
<b>State IT Contracts</b>	2	30,000,000	2		This Group (buying code) is no longer used in CORE; received data 12/2/2024; Audit has been reviewed and is awaiting additional documentation. <b>The report is ready to be sent out to the work group for review by the end of the week.</b>
<b>OPM</b>	65	11,733,475	6	0	The data was received on 7/16/2024; the audit started on 10/1/2024; 4 of the 6 contracts have been completed, 2 of the 6 contracts fall under a BU Award; 3 findings as of 1/25/2025, after a thorough

				review. There are no findings in this audit. Audit completed 3/3/2025. The report was sent for review to the committee on 3/7/2025 and 3/17/2025. Waiting for review to be completed. <b>Report is ready to be sent out to work group for review by the end of the week.</b>
<b>State Service Contracts (DAS)</b>	518	8,519,755,864	<del>15</del> 8	Data was received on 12/2/2024, and the audit is continuing for review. After meeting with Mr. Bertoline, we decided to narrow down the contracts to eight. So far, 4 out of 8 audits have been reviewed. <b>Audits are ongoing for review.</b>

4. The agencies listed below will be audited as of July 31, 2025. The auditing samples have been determined.

<b>Year 2 Contracting Agency Selection</b>					
<b><u>Agency</u></b>	<b><u># of contracts</u></b>	<b><u>Total (\$)</u></b>	<b><u># of samples audited</u></b>	<b><u># of findings</u></b>	<b><u>Audit Status</u></b>
<b>Dept of Administrative Svcs (DAS)</b>	543	\$1,817,965,406.27	4		<b>Awaiting Documentation</b>
<b>Department of Development Services (DDS)</b>	434	\$7,324,399,958.35	4		<b>Awaiting Documentation</b>
<b>Mental Health &amp; Addiction Services (MHA)</b>	1206	\$2,886,446,958.11	4		<b>Discussed with the agency what documentation is needed for the audit and provided some documents. 7/30/2025.</b>
<b>State Dept of Education (SDE)</b>	398	\$167,852,974.70	4		<b>Documentation Received 4/4/2025. Started reviewing some of the documentation.</b>

**C. Training:**

1. The Training Work Group met on July 31, 2025, as discussed in greater detail under section D.7, below.
2. Training Regulation (regs).
  - a. Trainer Specialist Carmen Hufcut is working in collaboration with Staff Attorney Felman, who recommended that the regulations refer to the Training Manual so that the Work Group can conveniently make changes and updates as required without the need to amend the regulations. The members of the Work Group concurred.
3. Trainer Specialist Hufcut continues to collaborate with other state agencies.
4. Trainer Specialist Hufcut continues to work with Accounts Examiner Lopez regarding Audit procedures and the development of an Audit training program.
5. Next steps (goals) after accreditation
  - a. Interagency Procurement Training Program (IPTP)
  - b. Collaboration with the Office of Policy and Management, DAS, and Office of State Ethics (OSE)
  - c. We can offer Continuing Education Units (CEU)(s)
  - d. Courses update
  - e. Learning Management System (LMS) update
  - f. Logo update
6. Creation of new courses
  - a. Audit
  - b. FOI \*
  - c. Leasing/Real Estate \*
 

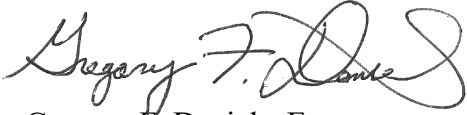
\* due to audit needs, Training Specialist Hufcut is scheduled to have these courses completed in 2026. She explained the various steps required to create each training course, resulting in a 2–3-month minimum timeline for each.
7. Trainer Specialist Hufcut thanks the three Board members who completed the **Code of Ethics for Procurement Professionals** training course and provided their input. Trainer Specialist Hufcut encourages all other members to log in and participate.

**D. Committee, Subcommittee and Work Group Reports:**

1. **Audit/Data Analysis Work Group:**  
With Roberto Fernandez as Chair of the work group, a meeting was held on July 16, 2025. The video and minutes are available on the [Connecticut State Contracting Standards Board](#) website.
2. **Budget Sub-Work Group:**  
This sub-work group did not meet in July 2025.
3. **Privatization Contract Committee:**  
With Salvatore Luciano as Chair, on February 6, 2025, the Privatization Contract Committee met to discuss a potential privatization matter from the Department of Public Health. DPH requested that the matter be postponed pending further discussion with the 1199 Union leaders. We anticipate that DPH will follow up with the Privatization Committee in approximately six weeks. There is no update in July 2025.
4. **C.G.S. § 4e-36 Contested Solicitation and Awards Subcommittee:**  
This subcommittee did not meet in July 2025.
5. **Personnel Review Sub-Work Group:**  
This sub-work group did not meet in July 2025.
6. **Statutes, Regulations, Policies and Procedures (“SRPP”) Work Group**  
In accordance with the format and time schedule requested by Chair Thomas Ahneman, Staff Attorney Felman revised the initial draft of the Rules of Practice and shared them with the SRPP Work Group members in advance of the meeting scheduled to take place on July 23, 2025. Due to a lack of a quorum, the work group meeting was rescheduled to take place on August 20, 2025.
7. **Training Work Group:**  
Chair Thomas Ahneman conducted a meeting of the Training Work Group on July 31, 2025. Video and minutes of the meeting are available on the [Connecticut State Contracting Standards Board](#) website.
  - a. Chair Palache formally acknowledged and expressed her pride for Training Specialist Carmen Hufcut as being solely responsible for the outstanding achievement of receiving accreditation status for the SCSB training program.
  - b. Trainer Specialist Hufcut outlined the need for internal policies for SCSB training participants to follow accreditation requirements. Chair Ahneman requested that the criteria be shared with the Work Group for better understanding.
  - c. Staff Attorney Felman led a discussion of the initial training regulations ideas previously provided to the work group. The Training Work Group asked Attorney Felman to prepare an initial draft to review at the next meeting scheduled for September 12, 2025.

If you have any questions regarding the information contained in this report, please direct your inquiries to: [Greg.Daniels@ct.gov](mailto:Greg.Daniels@ct.gov).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregory F. Daniels". The signature is fluid and cursive, with a large, stylized initial "G".

Gregory F. Daniels, Esq.  
Executive Director  
Office of Governmental Accountability  
State Contracting and Standards Board