# Welcome to the CJIS-CT Roadmap

## September 2023 Vol. 2 No. 3

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## CJIS-CT Governing Board Members

Office of Policy and Management
Marc Pelka, Undersecretary of Criminal Justice Policy and Planning; Co-Chair, (Designee)

Office of the Chief Court Administrator
Judge Elizabeth Bozzuto, Chief Court Administrator; Member
Judge Patrick L. Carroll, III, Former Chief Court Administrator, Co-Chair, (Designee)

Department of Administrative Services / Bureau of Enterprise Systems and Technology
Mark Raymond, Chief Information Officer; (Designee)

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Patrick J. Griffin , Esq., Chief State's Attorney; Member
John J. Russotto., Esq., Deputy Chief State's Attorney (Designee)

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Tony Guerrera, Commissioner; Member
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Deb Notarino, Division Manager; (Designee)

Division of Public Defender Services
TaShun Bowden-Lewis Esq., Chief Public Defender; Member
John Day, Esq., Deputy Chief Public Defender; (Designee)

Office of Victim Advocate
Natasha Pierre, Esq., State Victim Advocate; Member
Hakima Bey-Coon, Esq., Staff Attorney; (Designee)

Chairpersons and Ranking Members of the Joint Standing Committee of the General Assembly on Judiciary

CJIS Committee Chairs
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Steven J. Stafstrom, Representative, Co-Chair, Member
John A. Kissel, Senator, Co-Chair, Member
Craig Fishbein, Representative, Ranking Member

CJIS Senior Management
James McGennis, Executive Director
Mark Tezaris, CJIS -CT Program Manager

Upcoming Dates

**2023 Monthly Meeting Schedule**
**Governance Committee**

Next Meeting Date:
Friday, October 13, 2023
10AM to 11AM

Click here for August's meeting details. September's meeting minutes will be available after approval during the October's Governance Committee meeting.

**2023 Quarterly Meeting Schedule**
**Governing Board Meeting**

Next Meeting Date:
Thursday, October 26, 2023
1:30PM to 3:00PM

Click here April's meeting details. July's meeting minutes will be available after approval during the October's Governing Board meeting.

# COMING SOON!

### *Resources for RMS Vendors*

In support of the recently passed law (PA 23-36) requiring RMS Vendors to receive approval from the Connecticut Criminal Justice Information System Governing Board prior to accessing any information on, or connecting any hardware or software to, the state's criminal justice information systems, the CJIS-CT GB will be updating its website to provide information and resources for RMS vendors who are interested in becoming CISS-Certified for operation in the State of Connecticut. Approved vendors will support interoperability and systems compatibility for the Connecticut law enforcement community. The updates will be made available on the CJIS-CT website when this law takes effect on October 1, 2023.

Click here to view the full statute of PA 23-26.

### *CISS Search User Group*

The CJIS-CT Governing Board is excited to announce the upcoming CISS Search User Group meeting this Fall towards the end of 2023. The main objective of the CISS Search User Group is to enhance the user experience of CISS Search by gathering feedback and suggestions from our valued criminal justice partners and stakeholders. We are dedicated to understanding and addressing the needs of our partners, and this user group will serve as a platform for them to provide valuable input. By fostering interagency engagement and satisfaction, we aim to continuously improve the user experience of CISS Search.

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# A Word from the Executive Director

Greetings to all stakeholders and partners, I am delighted to present a few crucial updates from our team.

1. Upcoming CISS Users Group Meeting

First and foremost, I would like to notify our users about the upcoming CISS Users Group Virtual Meeting scheduled toward the end of Calendar Q4. This assembly provides a forum for users to share successes, challenges, and hear updates of our CISS initiatives, ensuring that our system remains responsive and efficient. Your participation and feedback are invaluable. You can contact CJIS-CT's Technical Writer/Communications Specialist, Tamika Potts, Tamika.Potts@ct.gov for more information.

2. Award for Study on Digital Evidence Storage and Management

Our continuous efforts to help optimize and modernize our state's criminal justice infrastructure have once again been recognized. I am honored to announce that we have been granted funding by the State Bond Commission for a study focused on the challenges and advancements in digital evidence centralized storage and management. As digital technology increasingly intersects with criminal justice space, this study will pave the way for more robust and efficient systems to handle and process digital evidence.

3. Progress on CISS Information Exchange Deployment

We understand the importance of seamless communication between various criminal justice entities. To this end, we are pleased to announce that the Information Exchange Deployment (commonly called Workflow) project is making strides across the state. This initiative promises a comprehensive, state-wide communication infrastructure ensuring that pertinent information flows unhindered, aiding in faster resolutions and enhanced public safety.

In closing, the future is bright for CISS. I encourage our stakeholders to remain actively engaged, and I assure you that we remain steadfast in our commitment to pioneering excellence in the realm of criminal justice information systems.

Warm regards,
James McGennis, Executive Director
Criminal Justice Information Systems Governing Board

*Please find below our scorecard to share with you, from our July Governing Board meeting.*

| Project | Status | Mitigation | Comment |
|---|---|---|---|
| **CISS Phase 2** | | | |
| Workflow Deployment | 🟡 | Deploy model office with GA4 | Developing GA4 plan and CSP rollout of workflow |

|  |  |  |  |
|---|---|---|---|
| Search (application, support, and training) | 🟡 | Data latency with WEAPONS, WANTED, and CCH feeds. CISS needs connection to partner agency data sources | 'Train-the-Trainer' strategy to accelerate training, CISS Internet access including mobile devices. |
| RMS vendors – Integration Updates | 🟢 |  | Additional RMS Vendor needed to meet 90% arrest information through CISS. |
| **Automated Erasures** |  |  |  |
| Cannabis Erasure | 🔵 |  | Went live Jan 1, 2023 |
| Clean Slate | 🟡 | CJIS working with partner agencies on schedule improvement opportunities | Assessing impact from new legislation. CJIS requesting additional budget from OPM. |
| **Other Projects** |  |  |  |
| Operations/Customer-Centric Initiatives | 🟢 |  | May meeting with Capital region CPCA to discuss CISS status |

Complete

🟢 On Plan

🟡 Watch

🔴 Barriers

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# Connecticut Information Sharing System (CISS) Overview

The Connecticut Information Sharing System (CISS) is a comprehensive, state-wide criminal justice information technology system that provides the ability to electronically share offender information within Connecticut's criminal justice community. This information includes data capture of offender violations, as well as the retrieval of judicial, criminal offender, and DMV information. Workflows are sequences of operations that automatically send specific information (for example, arrest details) directly to authorized users based on predefined business rules and security requirements. From the time an officer makes an arrest, a notice will go out to all of the individuals in the criminal justice systems that are authorized to receive this information. As new information from affected agencies is introduced into the system, authorized users can follow a case from beginning to end, from arrest, incarceration, and court appearances, to prisoner release.

## 5 REASONS TO USE
## CISS SEARCH AND WORKFLOW

| Central Hub for CJI. | Search Source Systems. | Automated Digital Workflow. | Saves Administrative Costs. | Improves Safety. |
|---|---|---|---|---|
| Dissemination of criminal justice information to authorized users in a uniform, electronic format. | Resource for authorized criminal justice personnel to search 14 criminal justice source systems through a single user portal. | Streamlines the arrest and misdemeanor summons process by reducing necessity to manually transport documents between Law Enforcement and Judicial Agencies. | High Level Automatic Workflows lowers administrative costs and increases system and workflow efficiencies. | Improves officer and public safety through improved accuracy, quick access, and completeness of criminal justice information. |

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# CJIS-CT Spotlight

The Spotlight section profiles a CJIS-CT Governing Board member, stakeholder or staff member in each edition.

## Tashun Bowden-Lewis: A Catalyst for Change as Chief Public Defender

Rev. June 19, 2023
(by Tamika Potts, CJIS-CT Technical Writer)

Photo retrieved from ctpublic.org in the article published by John Henry Smith "Connecticut's first Black female chief public defender says 'it's an honor' to serve"

Tashun Bowden-Lewis, a seasoned legal professional with 26 years of experience, assumed the role of Chief Public Defender on July 14, 2022, at the Connecticut Supreme Court in Hartford. Hailing from Norwalk, CT, Bowden-Lewis attended Georgetown University and Quinnipiac University Law School, setting the stage for a successful career in the legal field. Having served as an assistant public defender and subsequently the head of the Waterbury Judicial District, her appointment as Chief Public Defender is a testament to her remarkable dedication and expertise.

### *A Vision for Impact*

Bowden-Lewis, driven by a threefold vision, is determined to take the agency to new heights under her leadership. The first part of her vision focuses on recruitment and retention in the workforce, with a strong emphasis on diversity. Recognizing the significance of representation at all levels, she aims to attract individuals from diverse backgrounds, including people of color and those pursuing second careers. By fostering an environment that values and supports qualified individuals with a passion for their work, she hopes to overcome the challenges of both recruiting and retaining talented professionals. Furthermore, Bowden-Lewis is dedicated to revitalizing the agency and ensuring that every employee feels valued and essential. Understanding the immense impact of relationships and communication, she plans to engage with clients and communities outside of traditional courtroom settings. “Being able to be involved in the community is very, very important,” Bowden-Lewis said. “So, engaging our clients in a non-appointment setting is important. Everything is about relationship building.” By actively participating in grassroots campaigns, community centers, and meetings with clients and their families, she aims to establish stronger connections and dispel misconceptions. This approach not only builds rapport early on but also serves to divert individuals from entering the criminal justice system by providing them with information about their rights.

### *A Passion for Helping*

Bowden-Lewis's passion for her work lies in aiding those who cannot help themselves. Despite the challenges and occasional thanklessness of the job, she remains dedicated to bettering the lives of her clients. Whether through providing resources and support for rehabilitation or assisting with legal representation during difficult situations, she takes a holistic approach to ensure her clients receive the necessary assistance. While she may no longer be in the courtroom, Bowden-Lewis's commitment to community engagement allows her to connect with clients and their needs on a personal level.

William Dyson, holder of the Governor William A. O’Neill Endowed Chair, Chief Public Defender, Tashun Bowden-Lewis with a group at the CT Racial Profiling Prohibition Project (CTRP3) 10 Year Anniversary on September 15, 2022.

### *Overcoming Challenges*

The COVID-19 pandemic has presented unique challenges for the agency's operations, particularly in terms of in-person engagement with clients. However, Bowden-Lewis and her team have adapted by incorporating teleworking into their daily operations. As they navigate these new circumstances, they continue to prioritize effective communication, zealous advocacy, and a steadfast commitment to the rights and needs of their clients.

As Bowden-Lewis assumes the role of Chief Public Defender, she brings with her a wealth of experience, a commitment to diversity and community engagement, and an unwavering dedication to her clients. Her vision for recruitment, retention, and revitalization within the agency promises to create a positive and inclusive environment. With her leadership, the Chief Public Defender's office in Connecticut is poised to make a tangible and lasting impact on the lives of those seeking justice.

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## Digital Evidence Study

August 17, 2023

(by James McGennis, CJIS-CT Executive Director)

DIGITAL EVIDENCE

At the April 6, 2023 State Bond Commission meeting, a proposal was approved to authorize funds for CJIS-CT to perform a study to explore centralized data storage for digital recordings obtained from body-worn cameras and dashboard cameras. This initiative aims to enhance transparency for both law enforcement and the public, while acknowledging the complexity surrounding the storage, transfer, and utilization of digital information within the criminal justice system. Currently, individual police departments and agencies utilize different 3rd party vendors for digital evidence management and media storage needs.

Digital evidence information technology systems play a crucial role in enabling reliable and efficient collection, storage, and analysis of digital evidence. Recognizing the importance of these systems, the Criminal Justice Information System (CJIS) Governing Board (GB) will utilize the funds to finance a study focused on centralized data storage for recordings from body-worn and dashboard cameras across the state, leveraging the State's investment in the Connecticut Information Sharing System (CISS).

The study aims to characterize the design and implementation options of a centralized storage system, with sharing capabilities, effectively addressing the challenges faced by organizations in managing and storing digital evidence securely and efficiently. By establishing a centralized repository, this system will ensure the integrity, availability, and chain of custody throughout the investigation process. It aims to streamline evidence management, expedite investigations, and enhance the overall effectiveness of digital management processes. The proposed system will strengthen collaboration and communication among criminal justice stakeholders, fostering seamless information exchange and coordination.

The CJIS GB will oversee the study, maximizing its benefits for the criminal justice system. The results and recommendations derived from this study will be shared with relevant stakeholders. This ensures that the proposed centralized storage system aligns with the needs and priorities of the State.

Ultimately, the study holds great potential for revolutionizing the criminal justice system's approach to digital evidence management. It showcases Connecticut's commitment to transparency, accountability, and enhancing the relationship between law enforcement agencies and the communities they serve. The integration and searchability of existing body-worn and dashboard camera systems will further enhance the capabilities of the centralized storage system, ensuring authorized parties can securely access and share digital evidence as needed.

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CJIS-CT had an opportunity to meet with CISA to review all of the free services and resources CISA currently provides for cybersecurity, including the CISA Cyber Performance Goals (CPG) assessment. The following article explains some of these tools and how our larger CJIS-CT community can benefit from CISA's services.

CYBERSECURITY &
INFRASTRUCTURE
SECURITY AGENCY

## Cybersecurity in Connecticut: How CISA Can Help

The Cybersecurity and Infrastructure Security Agency (CISA) leads federal cybersecurity operations by serving as the national coordinator, connecting its stakeholders within the industry and the government to each other and resources, analyses, and tools to assist them in building their own cyber, communications, critical infrastructure security, and resilience. The mission and purpose of CISA is to lead the national effort to understand and manage cyber and physical risk to our critical infrastructure. CISA works with partners across government and industry to defend against today's threats and collaborates to build more secure and resilient infrastructure for the future.

CISA has several full-time positions dedicated to providing cybersecurity, physical security, and emergency communications resources to organizations within the State. In particular, these resources include free and comprehensive cybersecurity and physical security assessments. If you're interested in learning more or scheduling an assessment in your jurisdiction, you can contact david.palmbach@cisa.dhs.gov.

Organizations can also sign up for CISA's free vulnerability scanning known as Cyber Hygiene Scanning (CyHy). CISA will scan your internet facing assets and provide you with a weekly report detailing any identified vulnerabilities, misconfigurations, or exposed risky services. Organizations may enroll in this program by emailing vulnerability@cisa.dhs.gov with the subject line "Requesting Cyber Hygiene Services".

Currently, CISA administers the .gov top-level domain (TLD) which is used by all three branches of the US government and all 50 states. It is free for public sector entities to register and get a .gov domain. Moving your domain over to the .gov can help the public to quickly identify your website as an official and trusted source of information and make it more difficult for malicious cyber actors to impersonate you. More information about the .gov domain can be found at https://get.gov/.

In addition to information about CISA, individuals may subscribe to a variety of topics including cybersecurity, emergency communications, bombing prevention, active assailant security, chemical security, and more by signing up here.

It is recommended that multiple individuals from each organization sign up to receive CISA emails to ensure redundancy over time and to ensure that important information is not missed.

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## CISS Workflow Deployment Update

In today's technologically advanced world, it is imperative for law enforcement agencies to embrace digital solutions that enhance efficiency, accuracy, and time-saving measures. The CISS Automated Workflow Process, spearheaded by CJIS-CT Senior Project Manager Chris Lovell, is a prime example of how police departments can leverage technology to streamline paperwork processes and optimize their operations.

### *Certification and Automation*

The Connecticut Information and Sharing System introduces two levels of certification: Level 1 for early arrest notifications and Level 2 for arrest packages. This certification ensures that officers send in accurate and complete arrest paperwork, eliminating the need for duplicate data entry and saving time and resources for the state. Currently, 29 PDs are L1 Certified and out of those PDs 9 are L2 Certified.

| Police Department | L1 - Early Arrest Notifications | L2 - Full Arrest Packages |
|---|---|---|
| Clinton | 🟩 | 🟩 |
| Cromwell | 🟩 | 🟩 |
| Portland | 🟩 | 🟩 |
| East Hampton | 🟩 | 🟩 |
| Troop F - Westbrook | 🟩 | 🟩 |
| Naugatuck | 🟩 | 🟩 |
| Middlebury | 🟩 | 🟩 |
| Watertown | 🟩 | 🟩 |
| Wolcott | 🟩 | 🟩 |
| Waterbury | 🟩 | |
| Troop A - Southbury | 🟩 | |
| Guilford NorthHaven | 🟩 | |
| North Branford | 🟩 | |
| East Haven | 🟩 | |
| Woodbridge | 🟩 | |
| Troop I - Bethany | 🟩 | |
| Wetherfield | 🟩 | |
| Plainville | 🟩 | |
| Farmington | 🟩 | |
| Windsor Locks | 🟩 | |
| Troop H - Hartford | 🟩 | |
| Trumbull | 🟩 | |
| Troop G - Bridgeport | 🟩 | |
| Troop E - Montville | 🟩 | |
| Troop L - Litchfield | 🟩 | |
| Troop B - Canaan | 🟩 | |
| Troop K - Colchester | 🟩 | |
| Troop C - Tolland | 🟩 | |
| Troop D - Danielson | 🟩 | |

Stats as of 09/22/2023

### *Time and Resource Savings*

The transformative impact of CISS is evident in the time and resource savings it brings to the judicial system. The traditional practice of physically reviewing and transmitting documents has been replaced by a digital workflow. Paperwork is consolidated into packets, digitally transmitted, and automatically loaded into the criminal system. This eliminates the tedious task of rekeying information, allowing adjudication to commence promptly, thus reducing case processing times. "If you look at Old Saybrook or even Clinton (located about 20+ miles from Middletown)," says Chris Lovell, "they have to drive up to Middletown, and that's quite a drive, up and back. And not only that, but the paperwork is reviewed by the clerk. If there's something wrong, it's not as if you can call someone and say, 'Hey, fax me a new copy.' No, you have to drive back down to Clinton, get the corrected copy, and drive it back up. Whereas our system? It's all automatic, and if something is wrong with the documentation, the court collection rejects it automatically. It's sent back to the PD, they correct the document, reattach it, and send it back up."

The CISS Workflow showcases the incredible potential of digital solutions in the law enforcement sector. By replacing manual paperwork processes with an automated digital workflow, CISS brings numerous benefits, including time savings, enhanced accuracy, and improved collaboration. As more police departments and state agencies embrace this transformative approach, Connecticut is well on its way to achieving a highly efficient, interconnected criminal justice system.

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**IMPORTANT ANNOUNCEMENT**

## Dedication to Detective Robert Garten and Officer Brian Kearney

BLESSED ARE THE PEACEMAKERS
POLICE OFFICER
ROBERT GARTEN
HARTFORD POLICE DEPARTMENT, CONNECTICUT
END OF WATCH: WEDNESDAY, SEPTEMBER 6, 2023

*Image courtesy of Fraternal Order of Police.*

*We would like to send our heartfelt condolences to Hartford PD, the families of the detectives, and the community for the death of Detective Robert Garten in a traffic accident on the evening of September 6, 2023.*

*We deeply mourn this tragic loss with you. We continue to keep Officer Brian Kearney in our thoughts and prayers as he recovers from injuries from the accident.*

*To all of our Connecticut Police family, we thank you for your dedication to the communities you serve and pray for your safety each and every day.*

The following photos are shared from the CJIS-CT Onboarding Team's Agency Customer Service Coordinator, Bernie Hallums.

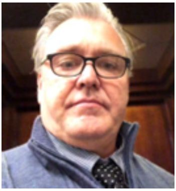
Top left: Inside the XL Center (downtown Hartford) where the funeral service was held.
Top right:Officer Kearney speaking at the funeral of Detective Robert Garten.
Bottom left: CJIS-CT Onboarding Team's Agency Customer Service Coordinator Bernie Hallums attends the hospital release of Officer Brian Kearney on 9/13/2023.
Bottom right: Outside the XL Center in downtown Hartford.

# The Customer Service Excellence Initiative is Revving up and Ready to P.U.S.H!

**Push Until Success Happens!**

To improve service and communication between CJIS-CT and its customers, CJIS-CT assigned Senior Project Manager Sazara Johnson to focus on the efforts of training and router connectivity to CISS Search. Based upon the customer focus of Information Technology Service Management, Johnson developed the Customer Service Excellence Initiative in 2021where a main component is Push Until Success Happens. The goal of P.U.S.H. is to see to it that no agency feels left behind while completing the CISS Search training and router connectivity.

## Meet an Onboarding Team Member



Meet Patrick Farrell: It is an incredible task to train the entire CISS Search-approved Connecticut population. After retiring from Hartford PD, Patrick Farrell joined the CJIS-CT team as a Public Safety Liaison. Over the years, he has served as a bridge between municipal police departments and CJIS-CT. Additionally, he serves as a lead facilitator for CISS Search onsite training and virtual instructor-led training. Among other projects, he facilitates CISS Search curricula course development and updates and assists the CJIS-CT Help Desk with training account documentation and creation.

## Did you know? CISS Tip of the Quarter

Our goal at CJIS-CT is to provide a better customer experience to all of our users by listening to their feedback and improving CISS whenever possible. One of the most common requests on how to improve CISS was to change how users logged in. Criminal Justice officials have a multitude of usernames they need to save or remember and the complexity of the CISS username was not an easy one to recall. In response to the feedback received from our users, the CISS operations team added an option to login with a user's email address as their username with their CISS password. **For security reasons you will ALWAYS need your CISS Username to do Password Registrations or Password Resets.**

## Recent Success

**Calendar Year Quarter 3: July - September 2023**

During Calendar Quarters 2 and 3, the Onboarding team worked with many partnering police agencies. These included:

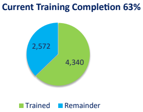
Ansonia, the new Norwich Eastern Regional Police Academy, Thomaston, Wallingford, Wethersfield, Winchester, Windsor Locks, Redding, Easton, Cromwell, Clinton, Waterbury, Newington, Newtown, Rocky Hill, and Cheshire.

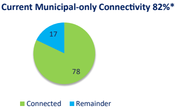
As a result of all the state and municipal partners:

- In Quarter 2, **508 new Users** were certified in CISS Search.

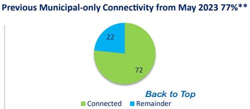
- In Quarter 3, **226 new Users** were certified in CISS Search.

The chart below shows the most recent CISS Search training/certification and IT connectivity status.





* Scope now includes Montville PD and 5 additional PDs that experienced disconnections were reconnected.



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* In April and May, Police Department connectivity experienced internal changes. Scope did not include Montville PD, who were previously under State Police jurisdiction.

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# Clean Slate Automatic Erasure Initiative

A FRESH START
NEXT EXIT

In an effort to provide individuals with a fresh start, Connecticut has launched the Clean Slate initiative aimed to automatically erase certain past convictions from their records. The Clean Slate legislation, Public Act 21-32, was signed into law by Governor Ned Lamont on June 10, 2021 and officially became effective on January 1, 2023. Most misdemeanors, class D and E felonies, and unclassified felonies with a prison sentence of 5 years or less are eligible for erasure. This initiative aims to remove barriers in jobs, housing, and education, empowering individuals to overcome past mistakes and embrace fulfilling lives.

## Technology Update

The Clean Slate Initiative collaborates closely with partner agencies to ensure seamless integration. One of the crucial components of this initiative is the Sentence Discharge Database Application (SDDB), designed and developed by CJIS-CT. The SDDB consolidates sentence discharges from different agencies, bridging previously disconnected systems.

The Sentence Discharge Database Application is expected to be operational by the fourth quarter of 2023, marking an essential milestone in the Clean Slate Initiative. It paves the way for the SDDB to emit Sentence Discharge Notifications to the Department of Emergency Services and Public Protection (DESPP). These notifications will help DESPP assess full eligibility criteria for Clean Slate Erasures, ensuring a thorough and efficient process.

## Important Annoucement

### Introducing: Message Viewer Portal:

Get ready for the exciting launch of the Message Viewer Portal (MVP), a cutting-edge web application that will ensure faster, more accurate, and accessible processes, benefiting law enforcement agencies at every step. Starting January 1, 2024 (or sooner) this application will deliver Clean Slate Messages to the Law enforcement agencies (LEAs) in the State of Connecticut.

It is important that LEAs:

- **Identify** staff members responsible for Clean Slate Erasure processing and equip them with CISS (with MVP Access) Training and Account Request.
- **Download** Clean Slate messages regularly and adopt local policies and procedures to support the erasure process.
- **Implement** a Local Legal Policy and Procedure for implementing Clean Slate Erasures in accordance with the LEAs Erasure processing work-practices.
- **Stay updated** on upcoming announcements from CJIS-CT regarding Clean Slate Message delivery through MVP.

For a detailed guide of LEA Responsibilities, click here.

### Application and Training Opportunity

Law enforcement agencies will have the opportunity to engage in comprehensive training sessions to gain hands-on experience with MVP, receive Clean Slate messages, and interact directly with knowledgeable trainers. Certification and training for accessing the Message Viewer Portal (MVP) are crucial for seamless integration.

- **Training Deadline:** Police departments must prepare for MVP access and training by the deadline of November 30, 2023, to stay ahead in this transformation.
- **Training Sessions:** CJIS-CT will be offering a series of comprehensive training sessions to familiarize all users with the application's features and functionalities. As a prerequisite PDs should have at least 2-3 users who are trained, certified and have active CISS accounts. If you lack CISS users, please contact our training department at your earliest opportunity.
- **How to Register for Training Sessions:** Stay tuned for an upcoming email with detailed instructions on how to register for the training sessions. We highly encourage all users to take advantage of this opportunity. We understand that your time is valuable, and we are committed to providing the support you need to make this transition as smooth as possible.

Thank you for your dedication to the Clean Slate implementation, and we look forward to your active participation in this exciting new phase of our work.

Sincerely, The team at CJIS-CT.

Additional information on Clean Slate including eligibility requirements can be found on the Clean Slate government website.

For questions concerning the Clean Slate Automation Project, please reach out to CJIS-CT Technical Project Manager, Mark Sperl (Mark.Sperl@ct.gov)

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# Questions Comments Concerns

For any questions, comments, or concerns about anything covered in this newsletter, please contact CJIS-CT Help Desk

Phone: (860) 622-2000
Email: CJIS.HelpDesk@ct.gov

Support Hours of Availability: Mon - Fri, 8:00 am - 4:30 pm

If you would like to recommend topics to discuss in the next quarterly newsletter, please contact CJIS-CT Technical Writer/Communications Specialist, Tamika Potts, at tamika.potts@ct.gov.

## Acronyms Reference

BOPP = Board of Pardons and Paroles
CISS = Connecticut Information Sharing System
CJIS = Criminal Justice Information System
COLLECT = Connecticut On-Line Law Enforcement Communications Teleprocessing Network
CPCA = Connecticut Police Chiefs Association
CSO = Connecticut Information Security Officer
CSSD = Court Support Services Division (Judicial)
CSP = Connecticut State Police
CUAR = CISS User Authorization Request
DCJ = Division of Criminal Justice
DESPP = Dept. of Emergency Services and Public Protection
DMV = Dept. of Motor Vehicles
DOC = Department of Correction
DPDS = Div. of Public Defender Services
EAN = Early Arrest Notification
JUD = Judicial Branch
LEA = Law Enforcement Agency
MVP = Message Viewer Portal
RMS = Records Management System
SCO = Superior Court Operations Div. (Judicial)

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