

This form may be used to notify the Department of Public Health (Department) of the following circumstances:

- A change in the classification of a Public Water System;
- An activation and the classification of a Public Water System; and,
- The classification of a Public Water System or Non-Public Water System with respect to a proposed real estate development.

**Do not use this form to petition the Department for a Declaratory Ruling.** A declaratory ruling is a legal proceeding, in which a person may request the Department to determine the validity of any regulation or the applicability of any regulation, statute or final decision under the Department's jurisdiction to specific circumstances. Connecticut General Statutes (CGS) [§ 4-176](#). See Regulations of Connecticut State Agencies (RCSA) [§§ 19a-9-10](#) and [19a-9-12](#). Any request to determine the classification of a proposed or existing public water system shall conform with the requirements in RCSA [§ 19a-9-6\(a\)](#). RCSA [§ 19a-9-12](#).

If you are water company, as defined in [CGS § 16-262n](#) and intend to cease your operations or discontinue the provision of water service to customers, **do not use this form**. See [CGS § 16-46](#) governing the dissolution and termination of such services.

Section 1: Property Owner Contact Information			
Owner of Property	Legal Contact Person (if owner is not an individual)		
Owner Mailing Street Address	City	State	ZIP Code
Owner Telephone Number	Owner Email Address		
Section 2: Property Information			
Property Street Address	City	State	
Business(es) Operating on the Property (if applicable)			
<b>Current or Intended Use of the Property</b> (Check all that apply): <input type="checkbox"/> Residential <input type="checkbox"/> School <input type="checkbox"/> Food Service <input type="checkbox"/> Day Care <input type="checkbox"/> Campground <input type="checkbox"/> Medical/Dental <input type="checkbox"/> Professional Office <input type="checkbox"/> Youth Camp <input type="checkbox"/> Gas Station <input type="checkbox"/> Retail <input type="checkbox"/> Manufacturing <input type="checkbox"/> Place of Worship <input type="checkbox"/> Park/Recreation Area <input type="checkbox"/> Other - specify: _____			
Description of Current or Intended Use of the Property (Attach additional pages, if necessary):			
Property is currently regulated as a Public Water System (PWS)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, provide PWS ID: PWS ID#:			
Section 3: Water Source and Usage Information			
<b>Water Source(s):</b>			
<input type="checkbox"/> Existing Well(s) <input type="checkbox"/> Proposed Well(s)    Total Number of Well(s): _____			
<b>Water Usage:</b>			
How will the water be used? (check all that apply):			
<input type="checkbox"/> drinking <input type="checkbox"/> bathing/showering <input type="checkbox"/> cooking, including food preparation <input type="checkbox"/> dishwashing <input type="checkbox"/> public restroom <input type="checkbox"/> drinking water fountain <input type="checkbox"/> other—specify: _____			
<a href="#">RCSA § 19-13-B102(a)(41)</a> defines “drinking water” to mean “water, treated or untreated, intended for human consumption, which includes drinking, bathing, showering, cooking, dishwashing and maintaining oral hygiene.”			
<b>Water Treatment:</b>			
Is the water treated? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, specify type(s): _____			
Purpose of treatment: _____			

**Section 4: Population and Operational Information**

<b>Number of Consumers/Service Connections<sup>2</sup></b> (Buildings Served)	Residential	Non-Residential	
<b>Maximum Daily Population Served<sup>1</sup></b> (Enter Number) Existing Maximum Daily Population: _____ Proposed Maximum Daily Population: _____ Proposed Population Start Date: _____	Number of days per year facility is/will be operational:	<b>Typical Annual Operating Period</b>	
		Start Month/Day	End Month/Day

**Section 5: Notification to DPH**

**Part I: Public Water System Notification**

I am notifying the Department that my Property serves or will serve (once constructed) water to the public as follows: (Check only one option below for Part I)

- The Property is a **Public Water System (PWS)** because the water system on the property serves or will serve 25 or more people or 15 or more consumers daily at least 60 days of the year (**continue to Part II**)
- The Property is a **Non-Public (NP) Water System** because the water system does not serve or will not serve 25 or more people or 15 or more consumers daily for more than 60 days per year OR the system serves or will serve 25 or more people or 15 or more consumers daily for more than 60 days per year and the system meets all of the following conditions (check all that apply):
  - Consists only of distribution and storage facilities;
  - Does not have any treatment facilities, other than those for non-potable use;
  - Obtains all of its water from, but is not owned or operated by, a public water system;
  - Does not separately bill the consumers for water use or consumption; and
  - Is not a carrier which conveys passengers in interstate commerce;

**Part II: Public Water System Classification Notification**

If **Public Water System (PWS)** was selected in Part I, check only one option below.

I am notifying the Department that my Property's current or proposed **Public Water System** is classified as follows:

- The Property is a **Community Public Water System** because the public water system on the property serves or will serve 25 or more year-round residents. See [RCSA § 19-13-B102\(a\)\(16\)](#).
  - Examples: Apartment/Condominium Complexes, homeowners' associations, single family home developments served by a single or combined well system.
- The Property is a **Non-Transient Non-Community (NTNC) Public Water System** because the public water regularly serves or will serve at least 25 of the same persons over 6 months per year and it is not a community system. See [RCSA § 19-13-B102\(a\)\(87\)](#).
  - Examples: Childcare facilities, schools and larger employers/businesses.
- The Property is a **Transient Non-Community (TNC) Public Water System** because the public water system serves or will serve at least 25 persons daily at least 60 days per year and is not a non-transient non-community water system. See [RCSA § 19-13-B102\(a\)\(128\)](#).
  - Examples: Restaurants, parks, campgrounds, gas stations, youth camps, plazas or places of worship without a school or daycare.

**Additional Comments:**

Pursuant to [CGS § 53a-157b](#), I certify to the best of my knowledge that the information is provided in this form is complete and correct.

**Signature of Property Owner/Legal Contact:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name of Property Owner/Legal Contact:** \_\_\_\_\_

<sup>1</sup> Population served shall be based on design population pursuant to [RCSA 16-262m-8\(a\)\(3\)](#).  
<sup>2</sup> "Consumer" means any private dwelling, hotel, motel, boardinghouse, apartment, store, office building, institution, mechanical or manufacturing establishment or other place of business or industry to which water is supplied by a water company.

Please submit completed forms and all supporting documents to: [DWDCompliance@ct.gov](mailto:DWDCompliance@ct.gov)

And to your Local Health Department, which may be found [here](#).